

Wellsford Country Show

Information and Booking Form 2018

When: Saturday 24 November 2018, 11am – 4.30pm

Where: Centennial Park Showgrounds, Wellsford

Postal address: Wellsford Country Show, PO Box 19, Wellsford 0940

Website: www.wellsfordcountryshow.com

Email: wellsfordcountryshow@outlook.co.nz

Enquires: General: Lynette Gubb – 0211168437
Market stalls – Stef Railey - 021954241

Gate prices: No gate fee due to Council support but a Gold coin donation

Planned events: Pirate Captain Festus McBoyle & friends

Music and live entertainment

Market stalls - crafts and produce

Trade and Food stalls

Rides and activities for small and big kids

Displays, demonstrations & competitions

Many other attractions for the whole family

Best Exhibits: There will be prizes awarded to the most interesting stalls.

Stallholders and trade exhibitors are encouraged to run competitions or provide interactive events to encourage interest and participation in their area.

All activities require prior approval for suitability from show organisers.

A certificate and prize will be awarded to the best market or food stall, best community group stall and the best trade stand on the day.

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Wellsford Country Show

Terms & Conditions

- The show will go on, rain or shine.
- The grounds will be open from 7am on the day of the show for set up. All displays and stalls are to be set up before 10:30am and cars removed from the area to stallholder parking.
- If you require power, please supply your own extension lead with no joins, maximum of 15 amps.
- Sites will be allocated by the organisers of the show, and stalls will only be accepted if they are considered suitable, appropriate and necessary by the show organisers and if space is available. No changes are to be made without prior written approval from show organisers.
- Refunds will be issued less 75% if received at least 14 days prior to the show, after this no refunds will be issued.

Health & Safety Checklist -

- All exhibitors must make every reasonable attempt to avoid exposing themselves or others to unsafe situations that could lead to injury.
- Exhibitors must comply with any reasonable request of the organisers of the Wellsford Country Show.
- Exhibitors must make themselves familiar with the Emergency Information and Emergency Assembly Points located within the grounds.
- Fire fighting and other emergency equipment must not be removed or used for any other purpose.
- Exhibitors must notify the Wellsford Country Show organisers immediately if any hazards are noted or incidents occur.
- All waste, including liquids, must be disposed of responsibly. Storm drains must not be used for waste disposal.
- All areas must be kept in clean and tidy order with clear access and exit routes at all times. Build-up of combustible waste must be avoided.
- Care must be taken to minimise trip hazards and obstacles that people may walk into.
- Smoking is not permitted inside buildings or around combustibles.
- All livestock must be kept suitably restrained for public safety.
- All food and beverages sold must comply with safety standards.
- Exhibitors must supply their own Residual Current Device at each power outlet.
- All appliances must be earthed or double insulated and in good working order.
- The use of double adaptors is prohibited.
- Power boards must be fitted with current overload protection.
- All electrical leads and equipment should have a current safety tag.
- Stall holders to ensure all cords, plugs and fittings are safe, secure and out of the way of people and water.
- I have read and agree to the terms and conditions of the Wellsford Country Show and as a stall holder at the Wellsford Country Show 2018, I agree to the above requirements, and also to take any reasonable steps to ensure the safety of myself and others.

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Business or organisation name: _____
Contact person: _____
Postal address: _____ _____
Phone number/s: _____
Email: _____
Description of your stall or trade stand including products or services for sale or entertainment provided: _____ _____ _____
Licenses held (if applicable, please provide a photocopy): _____ _____
Describe any special requirements: _____ _____
Please tick if you do not wish your name to be used in Wellsford Country Show advertising <input type="checkbox"/>
I have read the Wellsford Country Show 2018 Terms & Conditions and Health & Safety checklist and agree to abide by these.
Signed: _____ Name: _____
Date: _____

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Booking Form (continued)

Please select which type of stand you require and number of extra gate passes if required.

<input type="checkbox"/>	Community Group – non profit stall or display only	FREE	
<input type="checkbox"/>	Community Group – profit stall – please contact us		
<input type="checkbox"/>	Market stall – up to 3m frontage	\$ 15.00	_____
<input type="checkbox"/>	Market stall – (with power)	\$ 25.00	_____
<input type="checkbox"/>	Commercial stall – up to 4m frontage	\$ 25.00	_____
<input type="checkbox"/>	Commercial stall – (with power)	\$ 35.00	_____
<input type="checkbox"/>	Trade stand – up to 6m frontage	\$ 50.00	_____
<input type="checkbox"/>	Trade stand with power - 6m frontage (with power)	\$ 60.00	_____
<input type="checkbox"/>	Extra frontage required @ \$5 per metre	\$5/m	_____

Total to pay \$ _____

Cheque / internet banking (please circle)

Payment by cheque made out to Wellsford Country Show, PO Box 19, Wellsford 0940 or by internet payment to account 12-3094-0065406-00 using your organisation name as reference.

Booking Forms received after Friday 11th November 2018 will incur a \$10 late fee and will only be accepted if there is available space and requirement.

Powered sites – Please advise exactly what equipment you will be running on the day to enable us to accurately distribute generators.

Thank you for your booking, we look forward to sharing one of the most exciting days of Wellsford's year with you. Your receipt and gate passes will be sent to you in the mail, and prior to the show you will receive stallholder instructions to assist you on the day. If you have any other queries, please don't hesitate to contact us.

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